

THOMAS AQUINAS COLLEGE
CAMPUS SECURITY AND FIRE SAFETY REPORT

September 30, 2011

Because the College participates in the Stafford Student Loan Program and the Pell Grant Program, federal law requires that we provide the following information to students and employees. If you have further questions, please contact Dr. John Goyette, Assistant Dean for Student Affairs.

REPORTING SECURITY PROBLEMS AND EMERGENCIES

Students should report criminal actions or other emergencies to a prefect or to the Assistant Dean for Student Affairs. Criminal actions are then reported to, and handled by, the Ventura County Sheriff. In case of a medical emergency, either a prefect or the Resident Assistant (Miss Sarah Jimenez) will take the student to the Urgent Care clinic in Santa Paula (open 9am-9pm, 7 days a week), or to the emergency room at the Santa Paula Hospital. In emergencies requiring more immediate attention, the Ventura County Fire Department (approx. 3 miles from campus) is contacted by dialing 911. Fire, earthquake, and emergency response and evacuation procedures are found on pages 48-50 of the Student Handbook. In the event of criminal action or a security hazard considered to be a threat to the community, the Assistant Dean for Student Affairs will publish a crime warning for students, faculty, and staff. The Assistant Dean compiles campus crime statistics annually and publishes them by October 1st in the **Campus Security And Fire Safety Report**. Students and employees are individually notified of this publication by campus mail. Crime victims or witnesses are encouraged to report incidents voluntarily to a prefect or to the Assistant Dean for Student Affairs for inclusion in the annual statistical report. All such incidents are kept confidential.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

In the event of a significant emergency threatening the health and safety of the college community, the Dean, the Assistant Dean, the Resident Assistant, and the prefects will implement the emergency evacuation procedures. The Dean and the Assistant will order an evacuation if they are advised to do so by the civil authority (e.g., Fire Department, Sheriff's Department), or if they determine that a significant on campus emergency exists. The Assistant Dean will notify the head male prefect, who will in turn notify his fellow prefects. The head male prefect will notify the larger campus community by ringing the chapel bells for three minutes. Students and employees will assemble in the chapel where a school official will notify them of the nature of the emergency, the evacuation center, and any specific instructions (e.g., "You are to go quickly and quietly to your dormitories where your prefects will take role and assign you to a vehicle"). The specific content of this notification will be determined by the Dean and Assistant Dean. After the initial notification, should the students need additional emergency information, it will be communicated through the prefects. The College will initiate this notification system unless the procedure will compromise efforts to mitigate the emergency and assist the members of the community. This emergency evacuation procedure will be tested annually. The Assistant Dean will schedule a date for the drill and notify the college officials involved. The drill will be documented by the Resident Assistant, who will describe the exercise, and note its date and time, and whether it was announced or unannounced. Any changes in the evacuation procedure will be updated in the Student Handbook.

MISSING STUDENTS

If a student has gone missing, an individual should report this to a prefect, the Resident Assistant, or the Assistant Dean. If a student is reported missing, school officials will make an effort to locate the student. If this effort fails, and a student has been missing for more than 24 hours, the Assistant Dean will notify local law enforcement so that they can commence an investigation. If a missing student is under 18 and not emancipated, the Assistant Dean will notify a parent or legal guardian. The Assistant Dean will also notify a parent or legal guardian if the student is over 18 and has signed a consent form to release information. A student who does not sign a consent form has the option to name a confidential contact person to be notified in case a student goes missing (only authorized college officials and law enforcement will have access to this information in order to further a missing person investigation).

SECURITY AND CAMPUS LAW ENFORCEMENT

Prefects are responsible for locking all buildings on campus every night at curfew. The buildings remain locked until 6:00am the following morning. Campus security guards monitor entry to the campus, enforce parking regulations, and provide general campus security. Only prefects, maintenance staff, and some college administrators have access to keys to all of the buildings on campus. Maintenance problems that affect campus security are to be reported to the maintenance staff.

Prefects and the Assistant Dean enforce the rules of residence. Violations of local, state, or federal laws are reported to the appropriate authorities. Even though the College does not have any off-campus student organizations, we expect our students to obey the civil law both on and off campus. Security personnel on campus have the authority to detain individuals while criminal actions are being reported to the Ventura County Sheriff's Department. Students, faculty, and staff are encouraged to report crimes promptly. When appropriate, campus chaplains, resident assistant, school counselor (Mr. Greg Wood, M.F.T.) and school nurses (Mrs. Barbara Kieseewetter and Mrs. Charlene Niemi), are encouraged to notify persons of the procedure for confidentially reporting a crime for inclusion in the annual statistical report.

INFORMING STUDENTS ABOUT CAMPUS SECURITY AND CRIME PREVENTION

Students are informed of campus security procedures at freshman orientation, by the Student Handbook, and by periodic dormitory meetings with the prefects. As part of the College's crime prevention efforts, serious crimes are reported to the entire community in a timely manner. A daily crime log is maintained by Mark Kretschmer and is available upon request.

ALCOHOL AND DRUG POLICY

The possession or use of alcohol or illegal drugs is strictly forbidden on campus and may entail expulsion from the program, except when alcoholic beverages are served by the College to those of legal age. The College also reserves the right to dismiss a student from the program for any serious incident or any repeated incident of an intoxicated or drugged state of behavior, for behavior creating a safety hazard to other persons at school, or for behavior that seriously impedes the legitimate activities of the College community. Any alcohol purchased as a gift, received as a gift, or intended for the off-campus use of those of legal age must be stored by a prefect. The College strongly disapproves of off-campus use of alcohol by those under legal age, as well as the use of illegal drugs, narcotics and marijuana because it violates the civil law and harms the College's reputation. Infractions of this alcohol and drug policy may be brought to the attention of a student's parent(s) or guardian. Additional information regarding drug and alcohol abuse prevention may be found in the College's annual Drug and Alcohol Abuse Prevention Memorandum.

SEXUAL CRIMES

Schools that certify students as eligible for a Stafford Student Loan or a Pell Grant are required to have a "sexual crime prevention program." The campus chaplains, resident assistant, and the school counselor are available to instruct students with regard to the moral and spiritual dimensions that arise in connection with sexual matters. In the event of a sexual offense, a student should notify a prefect, the Resident Assistant (Sarah Jimenez), the school nurses, or the Assistant Dean for Student Affairs. It is important for victims to seek immediate medical attention for their own safety and to collect and preserve any evidence of a sexual crime. Criminal actions are reported to, and handled by, the Ventura County Sheriff's Department. A student always has the option of reporting a sexual crime directly to the Ventura County Sheriff. The College is available to assist a student who wishes to contact the authorities.

If an incident should occur, the College's chaplains, resident assistant, or campus counselor are available for counseling. If a student requests off-campus counseling, the College recommends Stillpoint Family Resources in Woodland Hills, CA: (818) 704-1327. Upon request, the Assistant Dean will review the possibility of changing a student's academic or living situation, if such changes are reasonably available. In the event of an alleged offense, both the accuser and the accused are entitled to meet with the Assistant Dean for Student Affairs or the Dean. The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding, and both will be informed of the school's final determination of such a proceeding. Sexual offenses normally entail expulsion.

The Campus Sex Crimes Prevention Act requires the College to advise the campus community that information provided by the State of California concerning registered sex offenders may be obtained on-line at www.meganslaw.ca.gov or by contacting the Ventura County Sheriff's Department, Records Department, 800 South Victoria Avenue, Ventura, CA 93009, (805) 654-2336. Their hours are 8am-3pm Monday through Friday.

ON CAMPUS CRIME STATISTICS

The following tables show statistics concerning the occurrence on campus, during the three most recent calendar years, of the following criminal offenses reported to campus security authorities (Assistant Dean, resident assistant, prefects, security guard, etc.) or local police agencies:

The following tables contain statistics taken ONLY from CAMPUS AREAS. It does not include statistics from trails and roadside parking areas adjacent to the campus. Violations of law have occurred in these latter areas, especially vehicle burglaries in the roadside parking areas. Please exercise care and reasonable caution when walking on trails and roadways adjacent to the campus, as well as about campus, especially after dark.

	Column A Number of Offenses Reported In Last 3 Calendar Years (1) On Campus; (2) In Dormitories*; (3) In or On Noncampus Buildings or Property*; and (4) On Adjacent Public Property Not Separated By a Fence*	Column B Number of Offenses in Column A Sorted By Category of Prejudice, Manifesting Evidence of Prejudice as Prescribed by the Hate Crimes Statistic Act
i) Criminal homicide		
a. Nonnegligent manslaughter (murder)	(1) None; (2) None; (3) N/A; (4) N/A	None
b. Negligent manslaughter	(1) None; (2) None; (3) N/A; (4) N/A	None
ii) Sex offenses		
a. Forcible sex offenses	(1) None; (2) None; (3) N/A; (4) N/A	None
b. Nonforcible sex offenses	(1) None; (2) None; (3) N/A; (4) N/A	None
iii) Robbery	(1) None; (2) None; (3) N/A; (4) N/A	None
iv) Aggravated assault	(1) None; (2) None; (3) N/A; (4) N/A	None
v) Burglary (see definition below)	(1) '08=0, '09=1 '10=0; (2) '08=0, '09=0, '10=0; (3) N/A; (4) N/A	None
vi) Motor Vehicle Theft	(1) None; (2) None; (3) N/A; (4) N/A	None
vii) Arson	(1) None; (2) None; (3) N/A; (4) N/A	None
viii) Other crimes involving bodily injury	(1) None; (2) None; (3) N/A; (4) N/A	None

"Burglary" is defined as the unlawful entry of a *structure* to commit a theft or a felony. There must be an element of *trespass*. Forcible entry or unlawful entry (no-force) are both included. If an item is stolen from an area with common access (no trespass) or from a parked vehicle (not a structure), the crime is categorized as larceny-theft, not burglary. Larceny-theft is not reported on the Campus Security Report, nor is burglary involving property valued at less than \$50. Thefts and burglaries DO occur occasionally on campus. Students should exercise reasonable caution in this regard. You are advised not to keep valuables in your dorm room. If you do have items of value in your room, you should request a key to lock your room door. Valuables have also been taken from vehicles parked in campus parking lots -- especially those lots near the road leading to Los Padres National Forest. You are advised not to keep valuables in parked vehicles.

	Column C Number of Arrests Reported In Last 3 Calendar Years (1) On Campus; (2) In Dormitories*; (3) In or On Noncampus Buildings or Property*; and (4) On Adjacent Public Property*	Column D Persons Not Included in Column C (Arrests) Who Were Referred For Campus Disciplinary Action** For Such Violations
ix) Arrests for		
a. Liquor law violations	(1) None; (2) None; (3) N/A; (4) N/A	None
b. Drug abuse violations	(1) None; (2) None; (3) N/A; (4) N/A	None
c. Illegal weapons possession	(1) None; (2) None; (3) N/A; (4) N/A	None

* The category "In Dormitories" is a subset of "On Campus." The College does not have "Noncampus Buildings or Property." The College has been instructed to not include the area outside the front gate or on adjacent trails as "Adjacent Public Property," since they are separated from the campus by a fence.

**Campus Disciplinary Action" is defined as the referral of any student to any campus official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction. In this report, however, the law stipulates that students referred for campus disciplinary action are not to be included unless those violations were also violations of law, not simply campus policy.

FIRE SAFETY SYSTEMS

If there is a fire, students should pull the fire alarm, exit the residence hall, and call 911. St. Monica and Sts. Peter and Paul Halls are equipped with fire safety systems that automatically report a pulled fire alarm directly to the fire department. A pulled alarm in St. Katherine, St. Bernard, St. Therese, and Bl. Serra Halls sounds an audible alarm, but does not notify the fire department. Each student housing facility is equipped with sprinklers and smoke detectors in accordance with the fire code.

RULES OF RESIDENCE AND FIRE CODE

Except in residence hall kitchenettes, use of large refrigerators, hotplates, electric skillets, popcorn poppers, coffee makers, and other electrical appliances are specifically prohibited due to fire hazard. Students may have small refrigerators only after obtaining permission from the Assistant Dean. To comply with the fire code, smoking and the use of candles, or incense, are not permitted in any buildings.

PROCEDURES FOR STUDENT HOUSING EVACUATION

In case of a fire, students should pull the fire alarm, and leave their residence halls by the nearest available exit. They should assemble in front of their residence halls where prefects take roll. Students should not return to the residence halls until they are instructed to do so by a prefect, or by a college official.

POLICIES FOR FIRE SAFETY EDUCATION

Students, faculty, and staff are educated in fire safety by the section titled "Fire Procedure" in the Student Handbook, and in the Faculty and Staff Handbook. Students participate in a mandatory fire drill annually. Prefects receive fire safety training at the beginning of each academic year.

FIRE STATISTICS

The following report details fires for each residence hall.

St. Katherine Hall						
Date of Fire	Cause of Fire			Fire Related Deaths	Injuries resulting in treatment at a medical facility	Property Damage (\$)
	Unintentional	Intentional	Undetermined			
None	0	0	0	0	0	0

St. Bernard Hall						
Date of Fire	Cause of Fire			Fire Related Deaths	Injuries resulting in treatment at a medical facility	Property Damage (\$)
	Unintentional	Intentional	Undetermined			
None	0	0	0	0	0	0

St. Therese Hall						
Date of Fire	Cause of Fire			Fire Related Deaths	Injuries resulting in treatment at a medical facility	Property Damage (\$)
	Unintentional	Intentional	Undetermined			
None	0	0	0	0	0	0

St. Monica Hall						
Date of Fire	Cause of Fire			Fire Related Deaths	Injuries resulting in treatment at a medical facility	Property Damage (\$)
	Unintentional	Intentional	Undetermined			
None	0	0	0	0	0	0

Sts. Peter and Paul Hall						
Date of Fire	Cause of Fire			Fire Related Deaths	Injuries resulting in treatment at a medical facility	Property Damage (\$)
	Unintentional	Intentional	Undetermined			
None	0	0	0	0	0	0

Bl. Serra Hall						
Date of Fire	Cause of Fire			Fire Related Deaths	Injuries resulting in treatment at a medical facility	Property Damage (\$)
	Unintentional	Intentional	Undetermined			
None	0	0	0	0	0	0