
THOMAS AQUINAS COLLEGE
NONCUSTODIAL PARENT STATEMENT
2012-2013
INSTRUCTIONS

U.S. Student

PLEASE READ THESE INSTRUCTIONS CAREFULLY.

This form is used by Thomas Aquinas College to evaluate the financial strength of the student's noncustodial parent. The College adheres to the principle that both parents, regardless of their current marital status, have the primary responsibility for providing for their child's education and should be expected to provide reasonable financial support before College resources are used.

The noncustodial parent should follow these simple steps by the dates specified.

- Step 1:** Send a completed **Noncustodial Parent Statement** (NPS) to the Financial Aid Office by **March 2, 2012** (postmark deadline). Use estimated tax information if necessary.

- Step 2:** Send a signed copy of the noncustodial parents' **2011 federal tax return** to the Financial Aid Office at Thomas Aquinas College by **April 17, 2012** (postmark deadline)¹;
 - Sign the copy of the tax return (or make a copy of a signed return). **Be sure to attach:**
 - All W-2s, schedules and attachments sent to the IRS;
 - All SSA-1099s (Social Security Benefit Statements) for parents and all dependents within the family (if applicable); and
 - All Form K-1s (Partner's / Shareholder's / Beneficiary's Share of Income, Deductions, Credits) issued by any partnerships, corporations and trusts (if applicable).

See reverse side.

¹ If a parent or student has applied for an extension to file a 2011 tax return, send a signed copy of IRS Form 4868 (application for extension) to the Financial Aid Office by April 17, 2012 along with a copy of all 2011 W-2 forms. Send a signed copy of your 2011 tax return when it is completed.

Detach this page and keep for reference.

FINANCIAL AID DEADLINES FOR INCOMING FRESHMEN

Incoming freshmen must submit the FAFSA, CFFS and Tax Returns by their respective due dates (FAFSA is due March 2nd; CFFS is due March 2nd; Tax Return is due April 17th) or 30 days after acceptance, whichever is later. California residents, however, must complete their FAFSA and Cal Grant GPA Verification Form by March 2, 2012 in order to be considered for a Cal Grant. This is a firm deadline for the Cal Grant.

PENALTY FOR LATE APPLICATION

An applicant who submits a FAFSA, CFFS, NPS or Tax Return after its respective deadline but not more than 30 days late will have his institutional aid reduced by \$500. He must compensate for this difference by borrowing \$500 more than the usual loan amount. Any application more than 30 days late, as well as any incomplete application, will not be accepted. In this case the student will not be eligible for any institutional financial aid.

MAILING ADDRESS / CONTACT INFORMATION FOR THE FINANCIAL AID OFFICE

Thomas Aquinas College
Financial Aid Office
10,000 North Ojai Road
Santa Paula, CA 93060

Phone: (800) 634-9797, extension 5936
Fax: (805) 525-9342
E-mail: FinAid@ThomasAquinas.edu

THOMAS AQUINAS COLLEGE
NONCUSTODIAL PARENT STATEMENT
2012-2013

U.S. Student

Student: _____
First Last M.I.

_____ Street Address

_____ City State Zip Code

Date of Birth: _____

Home Phone: (____) _____

Student's Cell Ph: (____) _____

Student's E-mail: _____

Section A – Purpose of this Form

Thomas Aquinas College recognizes that financial complications may arise in meeting educational costs when parents are divorced or separated. The College believes, however, that parental responsibility for educational costs does not cease upon divorce or separation.

The College expects that a student's parents, even when divorced or separated, will provide funds for educational expenses based on their ability to contribute from their income and assets. Both of the student's parents will be expected to submit financial information and to provide assistance with college expenses

based on their *ability* to pay, rather than their *willingness* to pay.

To apply for federal assistance, the student applicant, the student's custodial parent (and stepparent if the custodial parent has remarried) must complete the *Free Application for Federal Student Aid* (FAFSA). The FAFSA contains instructions to help the applicant determine who is the custodial parent, if that status is not clear.

To apply for Thomas Aquinas College assistance, the student, the student's custodial parent (and stepparent if the custodial parent has remarried) must complete the FAFSA and

the *Confidential Family Financial Statement*. Applicants who report that their biological or adoptive parents are separated, divorced or were never married, are required to also submit this *Noncustodial Parent Statement* (NPS). The income and assets of both parents (custodial and noncustodial) are considered, in light of extra expenses their special circumstances may require. In its review, the College strives to be neither too demanding nor too lenient. Our concern is with fairness. The NPS is completed by the noncustodial parent (and his/her current spouse if the noncustodial parent has remarried).

Section B – Direct Costs for 2012-2013

Tuition	\$23,600
Room and Board	\$7,800
Total Direct Costs	\$31,400

Information regarding other indirect expenses, such as book expense, pocket money, etc. can be found in the financial aid handbook and on the College's website.

Section C – Noncustodial Parent's (and Current Spouse's) Proposed Payment toward Tuition, Room and Board

Thomas Aquinas College receives no campus-based subsidy from Church or State. It relies rather on the good faith effort of its students and their parents to pay as much as they are able toward the cost of the student's education. Students and parents are expected to make a maximum effort to cover the costs of tuition, room and board from their own resources. Each year the College seeks charitable contributions from individuals and charitable foundations to make up the difference between what families are able to pay and the actual cost of education.

The question in Section C asks you (and your current spouse if you have remarried) to generously and prayerfully consider how much you are able to pay toward your child's cost of tuition, room and board at Thomas Aquinas College. The Church urges the Christian faithful to be generous in their support of apostolic works, including Catholic education, and to provide for the sustenance of those who carry out these ministries (cf. Canon Law 222, 800.2). Many families include what they pay toward Catholic education as part of their charitable giving.

In order to maintain fairness and equity, the Financial Aid Office also uses a uniform need-analysis formula to make a more mathematical determination of each family's payment responsibility. If a family's proposal exceeds the figure determined by the need-analysis formula, the Financial Aid Office will gratefully assemble a financial aid package that fits with the family's payment proposal. If, on the other hand, the need-analysis formula indicates a payment that is larger than the family's proposal, the financial aid package will be determined by the need-analysis formula.

Tuition (\$23,600) and Room & Board (\$7,800) charges in 2012-13 \$ 31,400

Noncustodial Parent's Proposed Payment Toward Tuition, Room and Board \$ _____

(This application will not be considered if this line is blank.)

Section D – Noncustodial Parent’s (and Current Spouse’s) Contact Information

1. Student’s noncustodial parent

- a. Name _____ b. Age _____
- c. Street address _____
City, state ZIP code _____
- d. Occupation _____
- e. Employer _____ No. years _____
- f. If unemployed, date unemployment began _____
- g. Home Phone _____
- h. Work Phone _____
- i. Cell Phone _____
- j. If you have remarried, date of remarriage _____

2. Noncustodial parent’s current spouse (if remarried)

- a. Name _____ b. Age _____
- c. Occupation _____
- d. Employer _____ No. Years _____
- e. Work Phone _____
- f. Cell Phone _____

Section E – Noncustodial Parent Support Information

3. Noncustodial parent’s support of former household

- a. Who claimed student as a dependent on 2010 U.S. income tax return? Mother Father Neither Parent
- | | 2011 | 2012 |
|--|--------------|--------------|
| b. Annual child support paid for all children..... | \$ _____ .00 | \$ _____ .00 |
| c. Annual child support paid for the student applicant (Included in b.)..... | \$ _____ .00 | \$ _____ .00 |
| d. When will (did) student support end? _____ | | |
| e. Alimony paid..... | \$ _____ .00 | \$ _____ .00 |
| f. How much do you expect to contribute to the student applicant’s education, excluding child support? | \$ _____ .00 | \$ _____ .00 |
- g. Is there an agreement specifying this contribution for the student’s education? Yes No

Continue to page 3.

Section F – Noncustodial Parent’s (and Current Spouse’s) 2011 Income and Benefits

4. The following 2011 U.S. income tax return figures are: (Check only one box)
- estimated. Will file IRS Form 1040EZ or 1040A.
 - estimated. Will file IRS Form 1040.
 - from a completed IRS Form 1040EZ or 1040A.
 - from a completed IRS Form 1040.
 - a tax return will not be filed. (Skip to 8)

Tax Filers Only	5. 2011 total number of exemptions (IRS Form 1040, line 6d or 1040A, line 6d. For 1040EZ, see 1040EZ worksheet.).....	_____
	6. 2011 Adjusted Gross Income (IRS Form 1040, line 37 or 1040A, line 21 or 1040EZ, line 4)	\$ _____ .00
	Breakdown of income in 10:	
	a. Wages, salaries, tips (IRS Form 1040, line 7 or 1040A line 7 or 1040EZ, line 1).....	\$ _____ .00
	b. Interest and dividend income (IRS Form 1040, lines 8a and 9a or 1040A, lines 8a and 9a or 1040EZ, line 2)	\$ _____ .00
	c. Net income (or loss) from business, farm, rents, royalties, partnerships, estates, trusts, etc. (IRS Form 1040, lines 12, 17, and 18) If a loss, enter amount in parentheses.....	\$ _____ .00
	d. Other taxable income such as alimony received, capital gains (or losses), pensions, annuities, etc. (IRS Form 1040, lines 10, 11, 13, 14, 15b, 16b, 20b, and 21, or 1040A , lines 10, 11b, 12b, 13, and 14b, or 1040EZ, line 3).....	\$ _____ .00
e. Adjustments to income (IRS Form 1040, line 36 or 1040A, line 20).....	\$ _____ .00	
7. 2011 itemized deductions (IRS Schedule A, line 29 [Write in "0" if deductions were not itemized.].....)	\$ _____ .00	

Questions 8 and 9 ask about earnings (wages, salaries, tips, etc.) in 2011. Answer the questions whether or not a tax return was filed. This information may be on the W-2 forms, on IRS Form 1040—lines 7 + 12 +18 + Box 14 (Code A) of IRS Schedule K-1 (Form 1065); on 1040A—line 7; or on 1040EZ—line 1. If any individual earning item is negative, do not include that item in your calculation.

8. 2011 income earned from work by student’s noncustodial parent.....	\$ _____ .00
9. 2011 income earned from work by noncustodial parent’s current spouse.....	\$ _____ .00
10. 2011 untaxed income benefits (Give total amount for the year. Do not give monthly amounts.)	\$ _____ .00
a. Untaxed Social Security benefits received by the noncustodial parent and current spouse, if remarried	\$ _____ .00
b. Untaxed Social Security benefits received by, or for the benefit of, other household members who are reported in Section H of this form (e.g. children or older relatives living with your family)	\$ _____ .00
c. Untaxed Social Security Disability Insurance (SSDI) Supplemental Security Income (SSI) benefits received by parent and current spouse, if remarried	\$ _____ .00
d. Untaxed Social Security Disability Insurance (SSDI) Supplemental Security Income (SSI) benefits received by, or for the benefit of, other household members who are reported in Section H of this form (e.g. children or older relatives living with your family)	\$ _____ .00
e. Welfare benefits, including Temporary Assistance for Needy Families (TANF) Don't include food stamps or subsidized housing -- those are reported in 10(i).....	\$ _____ .00
f. Child support <u>received</u> for all children.....	\$ _____ .00
g. Deductible IRA and/or SEP, SIMPLE, or Keogh payments.....	\$ _____ .00
h. Payments to tax-deferred pension and savings plans	\$ _____ .00
i. Other—Earned Income Credit; housing, food and living allowances; tax-exempt interest income; foreign income exclusion; etc.	\$ _____ .00

Section G – Noncustodial Parent’s (and Current Spouse’s) PROJECTED 2012 Income and Benefits

11. Will your 2012 gross income (taxable + untaxable income) be greater than your 2011 gross income by \$5,000 or more? Yes No
 If yes, please indicate the amount of the anticipated increase: My 2012 gross income will be \$ _____ more than in 2011.
12. Will your 2012 gross income (taxable + untaxable income) be less than your 2011 gross income by \$5,000 or more? Yes No
 If yes, please indicate the amount of the anticipated decrease: My 2012 gross income will be \$ _____ less than in 2011.

Note: If your gross income in 2012 will be less than in 2011, and you want the Financial Aid Office to take the decrease into account when determining financial aid eligibility, then you must provide documentation of your decreased income (e.g., a brief letter of explanation with a paystub showing year-to-date income totals).

Section H – Noncustodial Parent’s (and Current Spouse’s) Assets

13. As of today, what is the noncustodial parent’s (and current spouse’s) total current balance of cash, savings and checking accounts? \$ _____ .00

14. As of today, what is the net worth of the noncustodial parent’s (and current spouse’s) investments, including real estate? Don’t include the home you live in. Net worth means current value minus debt. \$ _____ .00

Investments include real estate (do not include the home you live in) trust funds, UGMA and UTMA accounts, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, installment and land sale contracts (including mortgages held), commodities, etc. Investments also include

qualified educational benefits or education savings accounts (e.g. Coverdell savings accounts, 529 prepaid tuition plans). The noncustodial parent (and current spouse) must report as a parent asset all qualified education savings accounts owned by the noncustodial parent (and current spouse) and all accounts owned by the noncustodial

parent (and current spouse) for any members of the household.

Investment value means the current balance or market value of these investments as of today. Investment debt means only those debts that are related to the investments.

15. As of today, what is the net worth of the noncustodial parent’s (and current spouse’s) business(es) and/or investment farm(s)? \$ _____ .00

Business and/or investment farm value includes the market value of land, buildings, machinery, equipment, inventory, etc.

Business and/or investment farm debt means only those debts for which the business or investment farm was used as collateral.

Investment farm value does not include the value of a family farm that you live on and operate.

	What is it worth today?	What is owed on it?	Year purchased	Purchase price
16. a. Home	\$ _____ .00	\$ _____ .00	_____	\$ _____ .00
			2011	Expected in 2012
b. Monthly <input type="checkbox"/> home mortgage payment* or <input type="checkbox"/> rental payment			\$ _____ .00	\$ _____ .00
*PITI (Principal + Interest + Property Taxes + Homeowner’s Insurance)			(monthly expense)	(monthly expense)
If someone else is providing noncustodial parent with housing, please explain in Section J.				
c. Total length of mortgage amortization: <input type="checkbox"/> 15 Years <input type="checkbox"/> 20 Years <input type="checkbox"/> 25 Years <input type="checkbox"/> 30 Years <input type="checkbox"/> Other _____				
This is the original length of your mortgage amortization, not the number of years remaining.				

17. Current value of parents’ tax-deferred retirement accounts \$ _____ .00
 E.g., Tax-deferred pensions, annuities, IRAs, Roth IRAs, 401(k)s, 403(b)s, SRAs and the cash value of life insurance.
 (Do not report 529 college savings plans here. 529 college savings plans are reported as an investment in question #14.)

Continue to page 5.

Section I – Family Member List, School List, and College Costs

18. List the name, age and relationship to the student applicant of the family members in your (the noncustodial parent's) household. Include:
- The student applicant, even if he does not live with you.
 - You (the noncustodial parent) and your current spouse if you have remarried.
 - Children for whom you will provide more than half of their support from July 1, 2012 through June 30, 2013.
 - Your unborn child, if that child will be born before July 1, 2013 and you will provide more than half of the child's support from the projected date of birth through the end of the 2012-2013 award year (June 30, 2013).
 - Other people, if they live with you and receive more than half of their support from you at the time of application and will continue to receive that support from July 1, 2012 through June 30, 2013.

To determine whether to include children in the household size, the "support" test is used (rather than a residency requirement) because there may be situations in which a parent supports a child who does not live with the parent. In such cases, the parent who provides more than half of the child's support may claim the child in his or her household size. It does not matter which parent claims the child as a dependent for tax purposes.

Support includes money, gifts, loans, housing, food, clothes, car payments or expenses, medical and dental care, and payment of school costs. If you receive benefits such as Social Security or Temporary Assistance for Needy Families (TANF) payments, in the child's name, these benefits ought to be counted as parental support of the child.

If there are more family members than rows available, list first those who will be in college. List the others in Section K.

If any of these family members attended school (elementary school, secondary school, homeschool, or college) in 2011-12, or will attend in 2012-13, please provide the name of the school or college in the appropriate column.

If any of these family members attended college in 2011-12 or will attend college in 2012-13, indicate the amount you (and your current spouse, if remarried) paid for college in 2011-12 and the amount you (and your current spouse, if remarried), expect to pay for college in 2012-13 in the appropriate column. The Financial Aid Office may request documentation of these expenses.

When reporting the parent payment for family members attending college, include parent payments that go toward:

- (1) Tuition/fees, (2) Room and board if the child lives away from home, (3) Books, and (4) Transportation.

Do not include any amount paid with student financial aid or any amount paid by the student from his own resources. Do include amounts paid with parent loans.

Expenses for elementary school, secondary school and homeschool are not reported here. Those expenses are reported later in Section J.

Family List			2011-12 School / College		Anticipated 2012-13 School / College			
Name of Family Member	Use Codes Below	Age	Grade Level in 2011-12	Name of Elementary School or Secondary School or College That Child Attended In 2011-12	Noncustodial Parent Payment FOR COLLEGE (see above) <i>The portion of education costs that the noncustodial parent paid. Do not include any amount paid with student financial aid or any amount the student paid from his/her own resources.</i>	Grade Level in 2012-13	Name of Elementary School or Secondary School or College That Child Will Attend In 2012-13	Anticipated Noncustodial Parent Payment FOR COLLEGE (see above) <i>The portion of education costs that the noncustodial parent expects to pay. Do not include any amount to be paid with student financial aid or any amount the student will pay from his/her own resources.</i>
1. The student applicant							Thomas Aquinas College	
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								

Relationship Codes: 1 = Student's parent 2 = Parent's current spouse 3 = Student's sibling 4 = Student's stepsibling 5 = Student's grandparent 6 = Other

